

Application number:			
Site address:			
Proposal:			
Planning Case Officer	Name	Contact	
8/13 week date:			
PPA/EoT agreed:			
Committee date:			
Report/minutes attached?			
Applicants solicitor:			

Council	Heads of terms	Key Contact details
District requests		
(Parish)		
County requests		
Other (CCG/Police etc)		
NOTE When legal has allocated a named officer notify planning officer and key contacts	Legal Contact	Date Planning and Key contacts notified